

**CERTIFICATE OF REGISTRATION
SOCIETIES REGISTRATION ACT XXI OF 1860**

No. S/24225 of 1993.

I hereby certify that "MADHU WELFARE SOCIETY"

has been registered under the SOCIETIES REGISTRATION ACT OF 1860.

GIVEN UNDER MY HAND AT DELHI on this 11th day of
May, one thousand nine hundred and
ninety three

Registration Fee of
Rs. 50/- received.


Registrar of Societies 11/5/93

Delhi



PLEASE QUOTE THIS NUMBER IN ALL YOUR FUTURE CORRESPONDENCE

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Registration Fee of
Rs. 50/- received.

[Signature]
Registrar of Societies



*Received
R. Certificate
M. Sharma
11-5-93*

[Signature]
Delhi

PLEASE QUOTE THIS NUMBER IN ALL YOUR FUTURE CORRESPONDENCE

CERTIFIED TO BE TRUE COPY

REGISTRAR OF SOCIETY DELHI

DELHI

A-1731
17/11/92

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17/11/92

MEMORANDUM OF ASSOCIATION

1. Name of the Society

The name of the Society shall be 'Madhu Welfare Society'.

DA
17/11/92

2. Registered Office

The registered office of the society shall remain in Union Territory of Delhi and at present it is at the following address:

MSW

MSW

142-B, Janta Flats, U.D.A. Kh.No. 18/23
situated at First Floor, Begun Pur, Baswala
Peera Gachi, New Delhi Road, Delhi.

3. Aims and Objects

MSW

i) To constitute an organisation of individuals who are interested in welfare, wellbeing and enhancement of education, morality and human relationship in the society in general.



ii) To ensure that education should be given to the children of poor persons/society at free of cost at nominal basis.

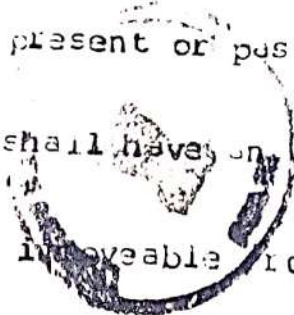
iii) To ensure that the society of poor, handicapped blind children of the society should also get the same status in the society as that of others.

iv) To ensure that the children of poor society be given the education of co-operation, sportsmanship and culture, and other fields of life.

MSW

v) To deal with the specific aims or objects which the general body of the Society may adopt from time to time.

However all the income, earnings, moveable, immoveable properties of the Society shall be solely utilised and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the society or to any person claiming through any one or more of the present or past members. No member of the society shall have any personal claim on any moveable or immoveable properties of the society or make any profit whatsoever by virtue of his membership.



MS Name

5. Names, address and occupation of the present members of the Governing Body to whom the Management of the Society is interested as required U/s 2 of The Societies Registration Act, 1860, as applicable to the Union Territory of Delhi are as follows:-


S.No.	Name full in Capital	Address	Occupation	Designation in the society
1.	MISS MUNNIE DWIVEDI	D/o Late Shri Vishram Prashad Devadi, Begumpur, Barwala Road, New Delhi.	Teacher	President
2.	SH. RAJINDER DEV SHARMA	s/o Sh. Chuddev Sharma, s/o 149-B Peera Garhi, New Delhi	Teacher	Member
3.	SH. DHARAMVIR	s/o Sh. Chander Nudgillar, o Vill Kasar, Bahadurgarh, Rohtak (Haryana).	Teacher	Secretary
4.	SMT. INDU BALA	W/o Sh. Dharamvir address -do-	Social Workers	Member
5.	SH. PH KAR VASHIST	r/o Begumpur, Barwala Road, New Delhi.	-do-	"
6.	SH. NARENDER SHARMA	s/o Sh. Tek Chand Sharma, Village Kasar, Bahadurgarh, Rohtak (Haryana).	Advocate	Treasurer
7.	SH. CHAND SINGH	s/o Sh. Sis Ram r/o V&P.O. Dishaur, Kheri, Tehsil Bahadurgarh, Rohtak (Haryana)	Teacher	"

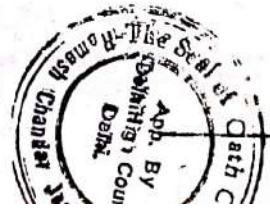
MS Name

We, the undersigned are desirous of forming a Society namely 'MADHU WELFARE SOCIETY' under the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi in pursuance of this Memorandum of Association of the Society.

Sl.No. Name & Address Occupation Signature

Sharma

1. Miss Munnia ~~Devadi~~ ^{DWIVEDY} Teacher *Heemeda*
 d/o late Shri Vishram Prasad Devadi, Begumpur, Barwala Road, New Delhi.
2. Sh. Rajinder Dev Sharma, s/o Shri Bhudev Sharma, r/o 149-B, DDA Flats, Pura Gani, New Delhi. Teacher *[Signature]*
3. Sh. Dheranvir, s/o Sh. Chander Muddhi, r/o Vill. Kesar, Bahadurgarh, Katak (Haryana). Teacher *[Signature]*
4. Smt. Indu Bala, w/o Sh. Dheranvir, Vill. Kesar, Bahadurgarh, Katak (Haryana). Social Worker *Indu Bala*
5. Sh. Pankaj Vashist, r/o Begumpur, Barwala Road, New Delhi. Social Worker 
6. Sh. Narendra Sharma, s/o Sh. Tek Chand, Vill. Kesar, Bahadurgarh, Katak (Haryana). Advocate *N Sharma*
7. Sh. Chand Singh, s/o Sh. Sis Ram, V.P.C. Dishaur Kneri, Teh. Bahadurgarh, Katak (Haryana). Teacher *Chand Singh 21*



Sig- 1 to 7.

ATTESTED

Dath Commission Delhi

RULES AND REGULATIONS

1. Name of the Society

The name of the Society shall be 'MADHU WELFARE SOCIETY'.

2. Definition

In the provisions unless the context otherwise expressly provide/require, the words and their expressions shall have the same meanings as that mentioned in the Societies Registration Act 1860 and the same shall apply to the rules and regulations and by-laws of the Society.

3. Admission & Qualification for Membership:

(i) Any person who is interested in welfare of General Public, having interest in education, promotion, of culture and other social activities and otherwise found fit for the membership of this society, shall be eligible to be a member of the society.

(ii) such individual is one in the opinion of the Executive Committee is likely to contribute towards positive attainment of the objects of this society and who on the basis of this criteria is invited by the Committee to become the members of this society.

provided, however,

(a) No person shall be eligible for admission as a member unless he has completed 21 years of age.

J. B. Sharma

NOTE - If membership is refused to any person, reasons for refusal shall be communicated to the person concerned.

4. Subscription:

Every member has to subscribe Rs. 10/- per month as subscription towards the society provided that no member shall exercise the rights of a member unless and until he has made the payment of the said subscription to the society in respect of membership charges or acquire such rights and interest in the society as may be prescribed by the Rules of the Society.

Adm. Com.

5. Cancellation and removal of a member from the membership of the Society. A member shall cease to be a member of the society:-



a) In case of death or if judged insolvent or in the opinion of the general body of the society he is unfit to continue as a member.

Adm. Com.

b) In case he fails to pay his subscription *for three months* from due ^{date} ~~from him~~ and determined and demanded by Executive Committee from that member.

c) In case that in the opinion of the Executive Committee the member has acted or conducted himself in a manner prejudicial or contrary to the objective of the society provided that the concerned member has been given an opportunity of being heard in person by the Executive Committee.

Adm. Com.

NOTE - Reasons for cessation of membership shall be communicated to the member concerned.
...3.

6. Appeal and Re-admission of Members:

i) Whenever any member of the society cease to be a member of the society or otherwise removed from his membership by the Executive Committee then the member so removed or expelled from the society file an application in the form of appeal for his readmission as a member of this society and the ~~Executive Committee~~ *general body* may after satisfying itself of the reasons, readmit that person to be the member of the society however the decision of ~~Executive Committee~~ *general body* shall be final in this regard.

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7. General Body:

i) The General Body of the society shall include total number of members of the society.



ii) The General Body shall hold an election for election of Executive Committee as detailed in the point of election and will function in the manner prescribed hereunder.

And shall call a meeting of General Body as detailed under preceding clause No. 17 of the rules and regulations.

8. Executive Committee:

The society shall constitute an Executive Committee and the same shall have selected members provided that it in the opinion of the Executive Committee that the Co-option of any other individual/s would be in the

Udham

the interest or promoting the objectives of the society it may co-opt not more than two such individuals as members of the Executive Committee. However, in the event of vacancy arising in the Executive Committee on account of any reason whatsoever the vacancy shall be filled in by the Executive Committee itself through nomination and such a member shall continue to be a member of the Executive Committee for a period of not exceeding 90 days within which time he must obtain mandate of the General Body of the Society.

Refer

9.

Sub Committee:

The Executive Committee may constitute any number of sub committees as it may deem fit to look after various specified portfolios and in order to effectively appeal as well as to implement the objectives of the society.



10.

Office Bearers:

The Executive Committee shall constitute the following office bearers:

- i) President ✓
- ii) ~~General~~ Secretary ✓
- iii) Treasurer ✓
- iv) ~~Members~~ from 9 to 18 ✓
- v) ~~The so called members if deemed desirable by the Executive Committee.~~

Refer

Note:- The minimum strength of executive committee shall be 7 and maximum shall be 21.

11. Duties and functions of the Executive Committee, office bearers:

a) President

i) shall preside over meetings of the society;

ii) shall provide overall guidance, leadership and directions for the society and shall insure that the society is achieving the aims and objectives.

iii) shall maintain a close watch and vigilance on the financial management as well as the finance of the society.

Abhinav

iv) shall arbitrate it and what required to do so by the Executive Committee.



v) shall execute and fulfil such functions as he deems fit and proper from time to time.

vi) shall in the circumstances when the Executive Committee would not be functioning then would keep a watch over the overall affairs of the society.

vii) shall have ample powers to call general body meeting to put agenda to have correspondence, negotiation with any person as required from time to time. He may also enter into any agreement on behalf of the society after proper discussion with the Executive Committee.

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b) General Secretary

i) shall call all, the general body meeting, maintain and circulate the

minutes of all such meetings, negotiate, deal in furtherance of and for the fulfilment of the objectives of the society.

- ii) shall prepare agenda, annual report and maintain all reports as may be required under the Act or under bye-laws of the society from time to time.
- iii) shall under take various legal formalities and procedures for and on behalf of the society.
- iv) shall perform generally all secretarial duties as are required of his office.

c) Treasurer:

- i) shall look after the finance of the society.
- ii) shall arrange to collect subscription, dues and any other recoverables from members, supplier banker or other parties as the case may arise.
- iii) shall arrange to prepare and present the accounts of the society at general body meetings in order to render these accounts open for study by any interested member.
- iv) shall operate the bank accounts of the society jointly with the President ~~and~~/or the ~~General~~ Secretary.



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d) Members/Co-opted Members:

- i) shall generally execute all such duties and functions as may be assigned to them by the Executive Committee from time to time.

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12. Meetings of the Executive Committee:

- a) The ~~General~~ Secretary shall call for the meetings of the Executive Committee at least

by giving seven days notice to members.

MS

once in a month to review the functioning of the society and to conduct such business as may be put before it by the members of the Executive Committee.

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b) The quorum at all such meetings shall be $\frac{1}{3}$ of the members however, in the event of the quorum not being available when two consecutive meetings have been called and held the President may at his discretion opt to proceed with the meetings. ~~with a minimum of 5 members being present.~~

c) All Executive Committee meetings shall be duly minuted and recorded in the minutes books and circulated to the Executive members at each subsequent executive meetings.

13. Powers and functions of the Executive Committee:

a) Subject to general supervision, general control and directions of the general body, the executive committee shall be responsible for the management and administration of the society in accordance with and within the frame work of the constitution of the society and for the furtherance of the aims and objectives of the society and shall enjoy such powers and authorities as may be necessary or expedient towards these ends.



b) Without prejudice to the generality of powers conferred to the Executive Committee, the Executive Committee shall have such the specific powers,

- i) To take decisions on the application for membership.
- ii) Appoint, manage and control such staff as may be required for the efficient functioning and management of the affairs of the society

and to regulate their recruitment, training, and terms and conditions of service.

11) To enter into any agreement, contract or arrangement with the services of individuals on behalf of the society to be executed to the ~~Secretary~~ Secretary or President.

iv) To sue and defend all legal proceedings for and on behalf of the society.

v) To appoint, auditors, lawyers, accountants and any other agent or persons as may be required to be engaged for the purpose of rendering services to the members.

vi) To grant any other power that may be assigned to it by the General Body of the Society.

14. Financial Powers of the Executive Committee:

i) The President in his discretion may incur an expenditure of not exceeding Rs. 2000/- in any one calendar month and which shall be confirmed by the Executive Committee in the first subsequent Executive meeting held.

ii) The Executive Committee in its discretion may incur an expenditure not exceeding Rs. 1000/- in any one calendar month. However, in the event of the aforesaid limit being exceeded to meet certain emergency, the President shall call for the excess expenditure to be approved by the General Body within 90 days of the expenditure having been incurred.

15. Removal of Office Bearer/Dissolution of the Executive Committee:

a) The President on receiving a written request

signed by not less than 1/3rd of the members of the society. An roll shall call an extra ordinary meeting of the General Body to review the working and functioning and conduct of one or more or the entire body of the Executive Committee as per written request made to him, and thereafter shall remove one or more members from the Executive Committee if called upon to do so by a simple majority of members attending the extra Ordinary General Meeting.

- b) The President shall then seek the extra ordinary General Body to elect fresh member or office bearer as the case may be to fill up the vacancy caused on account of action as mentioned in the foregoing para.
- c) In the event of extra Ordinary General Body meeting voting to remove all the members of Executive Committee the President shall immediately call for a general election to be held within 30 days from the date of dissolution of the Executive Committee, with himself holding charge of the day to day affairs of the society until the general elections are held and the freshly elected members are formally installed and take charge.
- d) If a member of the Executive Committee fails to attend executive committee meeting on three successive meetings he shall cease to be a member of the Executive Committee and the President shall seek filling up the



vacancies thus created in the manner prescribed above. However, this clause shall not apply in case the member concerned has obtained the executive committee's leave of absence on account of legitimate grounds.

15. Indemnity

Office bearers or any member of the society, when called upon to render any duty or duties or asked to perform any function on behalf of, shall be indemnified and shall be kept so indemnified for his act/s performed in good faith in discharge of such duty/duties for and on behalf of the society under the instructions of the Executive Committee.

16. Funds:

The society shall raised funds to meet its obligations in the following manner:-

- a) One time entrance fee
- b) Monthly subscription
- c) In any another manner or mode as may be ~~existing~~ and is keeping with the dignity and culture of the society subject to approval of the society General Body approval.



However, the General Body shall have the authority to fix the rate/s for the entrance fee, monthly subscription or the other

Abhinav

Note: All the income of the society shall be utilised to achieve the aims and objects of the society.

17. Meetings of the General Body of the Society

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- a) The society shall hold one General Body meeting once in three months, ~~including~~ ~~for in the rate of 100 rupees per month.~~

M/S...

b) The ~~General~~ Secretary shall on instructions from the Executive Committee or the President send a notice to the members of the society in writing informing them the date, venue and time for the General Body Meeting, giving a clear 14 days advance intimation to this effect.

c) The Annual General Meetings shall be called by the President of the Society once in every year, giving atleast 21 days notice informing the members of the society about the general nature of the business to be conducted at such meeting and which inter-alia shall include:-

- i) Election of the office bearers
- ii) Consideration of the annual report
- iii) Consideration of the annual audited financial statement for the proceedings year.

iv) To appoint auditor for the financial year.

v) Such other business as defined in the agenda already calculated or such other business which, with the permission of the President may be brought forward for transaction.

d) On or before on 14th day succeeding the date of which the annual general meeting is held, a list of the office bearers of the society with their names, and addresses and occupation shall be filed with the Registrar of the Society at per the act.



e) The President on his own accord over on receiving the written communication signed by at least 1/3rd of the majority called for an extra ordinary General Body Meeting, giving notice of the at least 14 days as to the date, venue and time of such meeting and the business to be transacted to be proposed meeting.

f) The quorum of each meeting of the General Body shall be 1/3rd of the total members. However after serving the consecutive notices for such meeting if the quorum is not available in attendance, the president may in his discretion, opt to proceed with the meeting on the basis of the members present, in the same manner as if the quorum is complete.

18. Elections:

The elections for the members of the Executive Committee shall be held once in a year in the annual general body meeting of the society in the manner provided hereunder:-

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a) The outgoing Executive Committee shall appoint a returning officer three weeks before the fixed date of the election by the General Body. The returning officer in collaboration with the ~~General Body~~ Secretary shall circulate a detailed programme for filing nominations and withdrawals etc. and shall accomplish other formalities connected with the elections.

Refer

b)

The ~~General~~ Secretary of the outgoing Executive Committee shall invariably provide to the returning officer and authenticity list of the members of the society duly signed by himself as well as President.

Refer

b)

Any member whose name is borne in the authenticity list of the member shall be eligible to contest for the election as a member of the Executive Committee.

c)

The number of candidates to be elected shall be as provided hereinbefore.

d)

Refer

Every member desiring to contest the election to the membership of the Executive Committee shall ~~file~~ ^{fill} his nomination papers on the prescribed form within the stipulated period and time and submit to the returning officer duly proposed and seconded by other member of the society other than himself.

e)

In case after closing date of withdrawal of nominations, the returning officer received nominations equal to the number of the members to be elected, all such members shall be declared elected in the General Body Meeting by the returning officer at the time set forth for the election. In case, however, the number of nominations is received more than the nos. of members required to be elected, the election shall be held.



- e) In all matters of dispute concerning the elections the decision of the returning officer shall be final and it shall be binding for all concerned.
- g) Soon after the election of the members of the Executive Committee by the General Body a newly elected Executive Committee shall elect amongst themselves, the office bearers of the Executive Committee and allocate portfolios. The election of the office bearers shall be conducted under the supervision of returning officer.

19. Interim Election:

Whenever there is a vacancy in the Executive Committee, the President shall immediately call for an Extra Ordinary Body to elect and fill the vacancy or vacancies as the case may be. The term of the so selected member/s shall be restricted to the unexpired period of the tenure of the outgoing incumbents.

20. Amendments to the Memorandum of Association:

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Any proposal/s to amend the provisions of this memorandum of Association and the constitution of the society should reach the ~~General~~ Secretary, or the President in writing and signed by at least 2/3rd members of the total society at least 15 days prior to the holding of the Annual General Body Meeting.

The Executive Committee shall deliberate

on the proposal/s and may if they so deem fit prepared suitable resolution to be put forth to the Annual General Meeting for its consideration.

The Annual General Body meeting shall deliberate on the matter and may or may not adopt the proposed amendments to the memorandum and constitution or it if may deems fit so further

Usha

alter/amend the proposal and may incorporate the same, all the amendments in memorandum & rules shall be carried out as per sec 12 & 12-A of

21. Dissolution:

S.R. Act 1860

Usha

The society may be dissolved only after 3/4th of the members on roll, vote to dissolve it. by general body. It shall be wound up in accordance with the rules of the society in force and not forgoing the provisions of the ~~act~~ *sec 13 & 14 of S.R. Act 1860*

22. Audit of Accounts:

Usha

The accounts of the society shall be audited once at the end of every accounting year by a *qualified auditor* appointed by the General Body of the Society at its Annual General Body meeting.



23. Accounting Year:

The accounting year of the society shall be 1st April, to 31st March.

24. Interpretation of Rules:

The Executive Committee shall be the final authority for interpreting the rules, regulations and provisions stated therein.

25. Bye-Laws

a) Subject to the provisions of these rules and regulations, the Executive Committee may make by-laws or subsidiary rules as may be considered necessary for the proper and efficient working of the society and placed them before the General Body Meeting for approval.

b) Every section and/or sub-committee shall be bound by all the provisions bye-laws and subsidiary rules of the society.

M. Sharma (c) Bank Accounts - All the income of the society shall be deposited in the nationalised bank & the account operated by Treasurer and President or secretary jointly.

M. Sharma (d) Rights of Members - All the members of the society shall have right to vote in all meetings and inspect books of the society and elect and contest executive committee.



M. Sharma (e) Annual list - Once in a year a list of members of executive committee shall be filed with the registrar of societies Delhi as required U.S. 4 of S.R. Act 1860.

M. Sharma (f) Legal proceedings - The society may sue or be sued in the name of president as per Sec. 6 of S.R. Act 1860.

M. Sharma (g) Application of the Act - All the provisions under all sections of Societies Registration Act 1860 as applicable to union territory of Delhi shall apply to this society.

25. ESSENTIAL CERTIFICATE

It is certified that this is the correct and true copy of rules and regulations of the Society namely 'MADHU WELFARE SOCIETY'.

(PRESIDENT)

Signature: [Handwritten Signature] ✓

(SECRETARY)

Signature: [Handwritten Signature] ✓

(TREASURER) / ~~(MEMBER)~~

Signature: [Handwritten Signature] ✓

M. Sharma



Dated: 2-12-1992.

Delhi.

OFFICE OF THE SECRETARY
MADHU WELFARE SOCIETY
DELHI

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हस्ताक्षर की प्रतीति
अभिनिमित्त
किमा
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CERTIFIED TO BE TRUE COPY
REGISTRAR OF SOCIETIES DELHI
DELHI